

## MINUTES OF TRAC AGM – 13th April 2015

### PRESENT

Jeremy Horsfall, Gladys Cowper, Jo Leggett, Geoff Cowper, Dave Heeks, David Herold, Hilary Caudle, Gary Quinn, Amanda Tombs, Sally Tyson, Sanjay Shyamapant, Liz Orchard, Peter Gold, Rich Morley, Lorna Herold and Mark Salisbury

### APOLOGIES

Pete Healey

**MINUTES OF AGM 2014** accepted as a fair record and signed by Chair

Proposed:

Seconded:

### MATTERS ARISING

**Membership**-It is felt that we still need to police site more otherwise people will not feel it is necessary to renew their memberships

- Membership renewals were due 1st April- Mark will draft a letter
- New membership cards on order
- Mark will review and update new flier without adding a date
- A lot of children who have now left Twyning school and therefore are no longer members are using site regularly and therefore need to be encouraged to join

**Netball Club**- Netball Club has restarted after the winter break. Match played against visiting team on Sunday. Numbers will hopefully pick up. New members always welcome.

**Electrical Provider**- Amanda managed to renegotiate contract with current provider

**Annie Sidall**- did not join committee, as Vice Treasurer, due to taking on the role of Chair of Twyning Playgroup

**Cathy and Pete Evans**- did not join the committee, as general members, but did help immensely with the village fete, which we are very grateful for.

**Brian Williams**- was not approached about joining committee, as School representative, as current relationship with Mrs Leggett works well

**Charity Commission**- forms were completed in line with AGM

**Tennis Equipment**- Mrs Leggett found it very valuable storing equipment at TRAC rather than carrying it to and from school and would like to continue doing so this year- **Agreed**

**Top Site** - developments on going

- Grimshaws meeting with Mark on site on Friday to discuss options
- Mrs Leggett felt divots more of an issue than slope
- to be discussed further at next TRAC committee meeting

**Long Jump**- Mrs Leggett will speak to Twyning School bursar again (Lorna Tingle) re: their contribution towards LJP.

- Amanda reported that TRAC have already ring fenced money for this project
- Await feedback from Mrs Leggett

**Athletic track**- Marking top site has been put on hold until top site levelled

**Football Club**- has now been set up by Steve Barker as an after school club

- It is run on the green rather than TRAC due to the age of the children involved and walking them to TRAC  
**D of E-** Cameron Watkins has now completed his Gold Award
- He spent 7/12 of his time assisting Simon and then made up the rest of his time by tidying TRAC and repairing bench
- 2or 3 Explorers completed their Bronze last year by working hard at TRAC
- They concreted in sign post, swept courts and did lots of pruning and weeding
- Liz now has new candidates that need placement
- However she feels the Bronze group require more supervision and therefore we need someone to oversee their time at TRAC- for action at next TRAC meeting  
**Bench-** Now in position by the river  
**Locks-** Locks changed as planned
- All documentation that went with changing locks completed
- List of current Key holders now on file
- Each key holder has paid £10.00 deposit and has signed key holder agreement
- Key pad also in full operation
- Apart from a few occasions when door has been found propped open current system seems to be working well
- Spare keys still available if new potential key holders are identified  
**Play Area-** still needs a lot of attention
- Discussions with Parish Council and other advisors in progress at present
- To be discussed further at next TRAC meeting  
**Gates-** Mary Haines no longer overseeing opening/closing of gates
- Rota for devised at last committee meeting
- Lorna still needs to purchase shrub/plant for Mary as a token of our thanks  
**Electrical work-** carried out as necessary with a 5year cover  
**Commercial Waste-** ignore  
**Bookings-** Unable to sort until memberships addressed  
**Fete refreshments** - Special thanks to Cathy Evans to be noted for organising the refreshments at last year's fete and agreeing to help again this year  
**Trees** - Parish Council kindly arranged for tree maintenance to be carried out at TRAC last year
- It was queried whether this would be annually and Jeremy thought that it would indeed be ongoing

## **CHAIRMAN`S REPORT**

Put on file

Copy to be provided for Parish Assembly

## **TREASURER`S REPORT**

Put on file

Accounts have been audited

Accounts accepted

Proposed: Gary Quinn

Seconded: Lorna Herold

Nomination forms received

**ELECTION OF EXECUTIVE COMMITTEE**

POSITION	PERSON	PROPOSER	SECONDER
CHAIRMAN	MARK SALISBURY	Geoff Cowper	Gary Quinn
TREASURER	HILARY CAUDLE	Dave Heeks	Gemma Heeks
SECRETARY	LORNA HEROLD	Jeremy Horsfall	Geoff Cowper
GENERAL COMMITTEE MEMBER	DAVE HEEKS	Lorna Herold	Jeremy Horsfall
	LIZ ORCHARD	Mark Salisbury	Geoff Cowper
	GARY QUINN	Peter Gold	Jeremy Horsfall
	SALLY TYSON	Lorna Herold	Mark Salisbury
	RICH MORLEY	Lorna Herold	Jeremy Horsfall
	CHRIS SIMS	Liz Orchard	Lorna Herold
	SANJAY SHYAMAPANT	Gary Quinn	Liz Orchard

PETER GOLD- To stay on committee as Tennis Club Representative  
JEREMY HORSFALL & GEOFF COWPER- To stay on as Parish Council Representatives

### **Matters that arose during/after nominations**

- Although Geoff appreciated Mark standing for the position of Chair again he wanted confirmation, from Mark, that he was committed to the role of Chair especially following his intentions earlier in the year to stand down!
- Mark confirmed that he had indeed given it a lot of thought, especially as he has also recently taken over as Beaver Leader, but he now felt that he could do both
- Mark also said that he felt that there were a lot of ongoing issues that he felt committed to help resolve before standing down.
- Geoff also asked the same of Lorna re standing as Secretary and she confirmed that she felt the decision was easier now that Mark had decided to continue as she felt they worked well together
- Jeremy advised the Parish Council Representatives are subject to change following Parish Council AGM in May
- Amanda and Hilary to arrange a time to meet for a complete handover
- It was noted that others had expressed an interest in joining committee but for one reason or another felt unable to commit at present
- Jeremy advised that we can co opt up to 6 people before the next AGM if anyone else wishes to join
- Jeremy also advised that we can have a maximum of 18 committee members ( unsure whether this includes PC and TC representatives)
- Libby Flackett had emailed Lorna volunteering her assistance where needed

### **Any Other Business**

#### **School**

- Jo Leggett wished to thank TRAC for their continued support
- She said she would be lost without being able to utilise the site and reported that she is there regularly and in particular uses the courts
- In response it was noted that it is nice to see the site being used

#### **Football Club**

- Mark said that it would be nice this year for TRAC to try and start up a football Club similar to the Back to Netball scheme

#### **Air Ambulance Clothes Bin**

- Mark confirmed that TRAC had been identified by PC as a possible site for the relocation of the clothes bin, following complaints from villagers about its present location outside the village shop
- Mark had liaised with Lorna about the matter and a response had been sent to the PC saying that we would possibly consider it being at TRAC for a period of one month as a trial with photographs taken weekly to assess if it was being misused
- After discussion it was agreed that this would be the course of action with the caveat that it "must be removed immediately" after the one month trial if we did not want it to remain there.
- The Committee would also like the bin to be green instead of red
- Geoff would report this back to the PC at their next meeting

- Jeremy did however confirm that PC may not even need to consider relocating the bin if they decide not to continue supporting current scheme
- Geoff will let us know outcome at next TRAC meeting

**Play Area equipment**

- Liz advised that she has been making enquiries about possible options for new equipment for the play area
- She will circulate information to committee prior to next meeting, so that everyone has a chance to consider options before the meeting
- She asked if we wanted her to canvass opinions from users of play area but it was felt that it was best to keep it within committee for time being

**Other**

- Mark gave a vote of thanks to Amanda for all she has done for TRAC especially her 7 years as Treasurer
- Amanda advised that although she was standing down from the committee she would still be available to help with the fete.

Close of meeting 21.15

**Date of next AGM meeting: To be arranged**

**Date of next TRAC meeting: Monday 11th May 8pm Pavilion**